



**UNIMORE**  
UNIVERSITÀ DEGLI STUDI DI  
MODENA E REGGIO EMILIA

## TEMPORARY CESSATION OF STUDIES

Students with regular administrative status who, for proven personal, parental, financial or social reasons, are unable to attend classes may request **temporary cessation of their studies**.

The application must **normally** be submitted **by 30 September** and for one academic year only. It may only be requested during the year in exceptional cases, duly documented and authorised by the competent teaching structure.

### HOW TO APPLY FOR TEMPORARY CESSATION

Fill in the appropriate form "[Request for temporary cessation of studies](#)" and send it to your [Registrar's Office](#) which will charge the applicable stamp duty on your personal profile in [Esse3](#) under '**Fees**'.

Once payment has been made, the Registrar's Office will proceed to suspend the career for the academic year requested.

At the end of the year of temporary cessation of studies, the student **must notify** his/her Registrar's Office of his/her **wish to resume studies** so that the offices can activate enrolment for the new academic year.

### IMPORTANT!

As of the academic year 2023/24, **it will not be possible to apply for temporary cessation to enrol** in another higher education course at **the same time**, except as provided by Law No. 33 of 12 April 2022.

### PLEASE NOTE

- any instalments of the all-inclusive contribution already paid for the academic year in which the temporary cessation of studies is requested **will not be refunded**;
- during the temporary cessation of studies, **no career steps may be taken**, no examinations may be taken and no teaching or administrative services may be provided in relation to the degree programme;
- temporary cessation of studies is not permitted in the first year of a degree programme with **limited access**;
- you may resume your studies **no earlier than one academic year** after your request for temporary cessation;
- after the year of temporary cessation follows a year of **regular enrolment**;
- temporary suspension may **only** be requested **once** per degree programme of enrolment;
- the period of temporary cessation is not taken into account for the purposes of assessing merit for the **granting of benefits for the right to study** pertaining to the university and is not counted for the purposes of forfeiture of studies.