



UNIMORE
UNIVERSITÀ DEGLI STUDI DI
MODENA E REGGIO EMILIA

REQUESTING A DUPLICATE DEGREE PARCHMENT

In the event of loss, theft or damage/damage of the degree parchment, a duplicate can be requested.

For the request, the form "[Duplicate Degree/Specialisation Parchment](#) must be used for the request and completed in its entirety; the Registrar's Office will invoice in Esse3: a virtual stamp duty of € 16.00 for the request, a virtual stamp duty of € 16.00 for the duplicate parchment, and € 55.00 as a flat-rate fee for issuing the duplicate.

To make the payment, you need to log in with your credentials at www.esse3.unimore.it to the Fees page. Information on the payment system is at <https://www.unimore.it/en/education/enrolment-and-admission/paying-university-tuition-fees>

In the event of theft or loss, you must also deliver to your Registrar's Office the "[Declaration in lieu of affidavit](#)".

In the **event of damage**, the damaged/worn parchment must be returned to the Registrar's Office when requesting the duplicate.