

SOCIAL SCIENCES AND HUMANITIES

“Marco Biagi” Department of Economics (DEMB)
Call for applications to degree programmes with limited access in

BUSINESS ADMINISTRATION AND MANAGEMENT (class L-18)
ECONOMICS AND INTERNATIONAL MARKETING (class L-18)
ECONOMICS AND FINANCE (class L-33)

Reserved to non-EU applicants applying for a visa and residing abroad

Academic Year 2025-2026

FIRST SELECTION DEADLINES	
Pre-enrolment on the University website https://university-private.cineca.it/index.php/registration/firststep	by 4 June 2025
Test assessing the knowledge of the Italian language - remotely	10 June 2025
Test of mathematics - remotely	13 June 2025
Deadline for paying the admission fee	before the maths test
Publication of the list of admitted applicants	16 June 2025
Enrolment	8 July to 22 December 2025

After the first selection, if there are still places available, a second selection will be held in accordance with the deadlines below.

possible SECOND SELECTION DEADLINES	
Pre-enrolment on the University website https://university-private.cineca.it/index.php/registration/firststep	by 27 August 2025
Test assessing the knowledge of the Italian language - remotely	2 September 2025
Test of mathematics - remotely	5 September 2025
Deadline for paying the admission fee	before the maths test
Publication of the list of admitted applicants	10 September 2025
Enrolment deadline	22 December 2025
Final closing date of the call for applications	31 December 2025

1. Purpose

This Call for Applications is addressed to **non-UE applicants residing abroad and applying for a visa at the Italian diplomatic or consular representations**, willing to enrol in the FIRST year of the Master's Degree Programmes of the Marco Biagi Department of Economics for the Academic Year **2025-2026**. The study programmes in BUSINESS ADMINISTRATION and MANAGEMENT (CLEAM), INTERNATIONAL

ECONOMICS AND MARKETING (CLEMI), ECONOMICS and FINANCE (CLEF) have a limited number of places available.

In order to be admitted to the FIRST YEAR of the programme, there is a **single procedure** for the 3 programmes, henceforth referred to as SELECTION. The available places are allocated through the **FIRST SELECTION**.

Should vacancies remain at the end of the first selection, a SECOND SELECTION will be held. Any notification that the second selection will not be held, or, the number of remaining places to be allocated in the second selection will be given at <https://www.unimore.it/it/ateneo/bandi-e-gare/bando-ed-esiti-bando-riservato-agli-studenti-extra-ue-richiedenti-visto>

In order to be admitted to the FIRST YEAR of the programme, there is a **mathematics test conducted remotely**, organised by the Department of Economics, UNIQUE for the 3 degree programmes.

Classes are mainly given **in Italian**, still some programmes are taught **in English**.

This call for applications does not apply to Italian and foreign applicants with an Italian qualification, EU candidates (wherever they reside) and non-EU foreigners residing in Italy or in another EU country who hold a foreign qualification: they must follow the procedure indicated in the specific call for applications reserved for them (DEMB's call for three-year degrees, where the TOLC-E is required).

2. Places available

The following places are available in the FIRST SELECTION:

	Reserved for non-EU applicants residing abroad, visa applicants
Business administration and management (CLEAM)	10
International economics and marketing (CLEMI)	15
Economics and finance (CLEF)	15

Any unassigned places will be available for the SECOND SELECTION.

3. How applicants are selected

For admission to the programmes, applicants shall:

- 1) **provide pre-enrolment on the UNIVERSITALY platform** as indicated in the ministerial circular for access to degree programmes by international applicants applying for visas, residing abroad, available at www.studiare-in-italia.it/studenti stranieri/ and attach the documentation described in section 4. *Obligations* under this call for applications.
- 2) **pass 2 tests, held remotely:**
 - an Italian language test (except for exempted students)
after passing this test, applicants will be entitled to take:
 - the mathematics test organised by the Department of Economics

- 3) **pay a fee of €60.00 for expenses** before taking the maths test. Payment methods are indicated on www.unimore.it/ammissione/pagamenti.html

Please note that to access to the degree programmes students must hold a **study qualification deemed suitable** and obtained after at least 12 years of schooling (alternatively, please refer to the circular letter indicated above) and **have passed the university proficiency test**, if provided for accessing the home university.

4. Obligations

Non-EU applicants residing abroad and requesting a visa shall pre-enrol on the UNIVERSITALY website clicking on the link <https://universitaly-private.cineca.it/index.php/registration/firststep>:

- **by 4 June 2025** - FIRST SELECTION
- **by 27 August 2025** - SECOND SELECTION (if held)

The pre-enrolment application is automatically sent to UNIMORE for validation. Applicants must enclose:

- valid id
- Italian language certification - if any - exempting them from taking the test (only for at least B2 level) or show that they fall within the exemption cases provided in the circular letter available on www.studiare-in-italia.it/studentistranieri/
- documentation relating to studies, (possibly translated and legalised by the Italian Embassy/Consulate in the country in which the qualification was obtained, or in the country to whose system the school that issued the qualification belongs) in particular:

-high school diploma

-certificate that they have passed the university proficiency test (if any) provided for accessing the university in the home country

-(for those who have it) documentation indicated in paragraph 8. Enrolment

If applicants do not have complete documentation at their disposal they must nevertheless enclose what they have in their possession relating to their previous studies.

Taking into account the pre-enrolments received, the Economics student office will periodically report students' applications to the examining board so that applicants can be contacted to take the scheduled tests and will send UNIMORE's personal credentials (user-id and password) by e-mail.

IMPORTANT

As the study programmes share the SAME competition procedure, applicants can communicate their second and third option study programmes to the Student Office of the Department of Economics segrstud.economia@unimore.it – via Università 4, Modena. In the absence of communication, this choice will be made ex officio by the Student office and communicated to interested parties at the email address indicated on the University platform.

5. Test assessing the knowledge of the Italian language

Non-EU applicants residing abroad will be contacted by the board at the email address provided in the University database to take the remote **Italian language test** scheduled on:

- **10 June 2025** in the FIRST SELECTION
- **2 September 2025** in the SECOND SELECTION (if held)

Applicants will receive an email a few days before the test with the link to which they must connect and the time of the test.

The test includes an **interview on topics of general knowledge**. The results of the test will be communicated directly to the applicants, after the interview.

No fees are due.

IMPORTANT: Passing the Italian test is a prerequisite for admission to the subsequent test. Unless they are exempt, students who have not passed the Italian language test are not admitted to take the test of mathematics and enrol in the study programmes.

Exemptions from taking the Italian language test include applicants holding an Italian language certificate of at least level B2 (or higher), issued within the CLIQ (Certificazione Lingua Italiana di Qualità) system, to which current certification bodies participate (University for foreign students of Perugia, University for foreign students of Siena, Università Roma Tre, Società “Dante Alighieri”), or issued by the University for foreign students “Dante Alighieri” of Reggio Calabria, also in partnership with the Italian cultural institutions abroad or other accredited entities. Such certificates may be obtained in the home country, in the appointed examination centres all over the world. Further exemptions are indicated in the ministerial circular letter available on <https://www.studiare-in-italia.it/studentistranieri/> The main international certifications recognised by UNIMORE are listed at the following link: www.clamore.unimore.it/it/certifications/info

The L2 Italian language test, conducted by Cisia, is not accepted.

For any queries please send an email to segrstud.economia@unimore.it and check whether you may be exempted from taking the Italian language test.

Applicants who have passed the Italian language test and applicants who are exempt will be **pre-registered for the selection by the Student office**, which will make available in Esse3 the fee to be paid in order to take the mathematics test.

6. Test of mathematics

All non-EU applicants residing abroad who have passed the Italian language test (except for the exemption cases) shall take the **test of mathematics** organised by the Department of Economics, which will be held remotely on:

- **13 June 2025** - FIRST SELECTION
- **5 September 2025** - SECOND SELECTION (if held)

Applicants will receive an email a few days before the test with the link to which they must connect and the time of the test.

Before taking the test, students must pay a **non refundable** fee of **€60.00**. Use your personal UNIMORE credentials (user-id and password) to make the payment.

Login to www.esse3.unimore.it and select *Student area* from the *Menu* tab, then go to the **Taxes** section. Payment methods are indicated on www.unimore.it/ammissione/pagamenti.html

Students are not allowed to take the test if they have not paid the amount due.

The platform used for the test will be **Google Meet**.

To take the test of mathematics, students must have a PC (desktop or laptop) with video camera, microphone, speakers, and a tablet/smartphone with camera and microphone.

If you do not have the IT equipment listed above please communicate it immediately by sending an email to info.economia@unimore.it.

The test must be completed within 40 minutes, and includes

ten queries of mathematics to which the following score is assigned:

3 points for each correct answer

0 points for each wrong answer

0.5 penalty points for each missing answer

Mock tests of mathematics are available at <https://moodle.unimore.it> "Marco Biagi" Department of Economics.

7. Rankings of admitted applicants

The general rankings and those divided by each degree programme are published on the website <https://www.unimore.it/it/ateneo/bandi-e-gare/bando-ed-esiti-bando-riservato-agli-studenti-extra-ue-richiedenti-visto> on the following dates:

- **16 June 2025** - FIRST SELECTION
- **10 September 2025** - SECOND SELECTION (if held)

They can be viewed by means of restricted access using UNIMORE personal credentials (user-id and password).

Rankings are drawn up based on the score obtained in the test of mathematics. However, **in the event of a tie**, the younger applicant shall prevail.

Applicants who have been admitted to more than one study programme are listed in the ranking of their first-choice study programme, as well as in the rankings of the study programmes for which they have not been admitted.

Admitted applicants scoring up to 21/30 in the 10 queries of mathematics of the test of mathematics are assigned an **additional learning requirements (OFA)**, to be complied with **by September 2026**. Only after they have fulfilled this educational debt will they be able to take the first-year examination '**General and**

Financial Mathematics' (CLEAM and CLEMI programmes) or '**General Mathematics** ' (CLEF programme). Applicants not complying with the additional educational obligations by September 2026 will be enrolled in the academic year 2026/27 in the first year as "repeating students", and for the entire year they will only be allowed to take the exams of the first year they have not yet passed.

On the other hand, admitted applicants who get a score higher than 21/30 are exempt from additional credit obligations and will see it reported in esse3 on the digital record book, after the enrolment.

8. Enrolment

Non-EU applicants living abroad **who are admitted to the merit list** may register **from 8 July to 22 December 2025** in person at the Student office, at the address via Università no. 4, Modena. The counter's opening hours are available at <https://www.unimore.it/en/services/registrar-and-student-offices/marco-biagi-economics-secretariat?ID=ECOM>

They will be registered if:

- A) have pre-enrolled on the University portal as indicated in paragraph 4 Obligations of this call for applications.
- B) have obtained an entry visa for Italy, from the relevant Italian diplomatic-consular authority, in time to carry out enrolment
- C) they have the following documentation required:

- **high school diploma** obtained with at least 12 years of schooling, in accordance with the ministerial circular available at www.studiare-in-italia.it/studentistranieri/ translated and legalised by the Italian Embassy/Consulate in the country where the qualification was obtained, or in the country to whose system the school that issued the qualification belongs
 - **transcript of records** of the teachings attended in school education, translated and legalised by the Italian Embassy/Consulate or in the country where the qualification was obtained, or in the country to which the school issuing the qualification belongs
 - **certificate that they have passed the university proficiency test** (if any) provided for accessing the university in the home country
 - **declaration of value** of the diploma, issued by the Italian Embassy/Consulate
or, alternatively,
declaration by ENIC-NARIC centres certifying the level and years of schooling of the diploma
or, alternatively,
diploma-related documentation issued by CIMEA - www.cimea.it - in particular:
 1. CORRESPONDENCE CERTIFICATE downloadable directly on the 'Ardi' platform at <https://ardi.cimea.it/it> (for signatory countries of the Lisbon Convention)
or, if the country where the qualification was obtained is not among those listed, CERTIFICATE OF COMPARABILITY, to be requested from CIMEA by registering at <https://cimea.diplo-me.eu>
Attention: CIMEA does not issue the Certificate of Comparability if the Certificate of Correspondence is available
 2. VERIFICATION CERTIFICATE to be requested from CIMEA by registering on the website <https://cimea.diplo-me.eu>
- More information at <https://www.cimea.it/pagina-attestati-di-comparabilita-e-verifica-dei-titoli>

- **receipt of the application for a residence permit** issued in Italy by the post office
- **passport**
- **passport photo**

D) they pay the 1st fee instalment by 22 December 2025

In order to pay the minimum amount as indicated on <https://www.er-go.it/index.php?id=7816> students need to submit the request for benefits on www.er-go.it by the end of August:

After submitting the application for benefits, and provided they are admitted to the degree programme, the amount due is available in Esse3. Login to www.esse3.unimore.it and select *Area Registrato* (Registered Student Area) from the *Menu* tab, then go to the **Taxes** section. Payment methods are indicated on www.unimore.it/ammissione/pagamenti.html

9. International student services

International foreign students may contact the **International Welcome Desk of UNIMORE** for assistance with administrative formalities such as:

- application for residence permit
- application for a tax code
- opening a bank account
- health insurance
- transport facilities
- access to the accommodation searching and housing services
- certificate of suitability of accommodation for the Embassy/Consulate

All students are invited to register to the www.isu-services.it/it/universities/universita-di-modena platform to book services.

Office hours are available at <https://www.unimore.it/it/servizi/segreteria-e-uffici-studenti/international-welcome-desk-sede-di-modena> .

Email: internationalwelcomedesk@unimore.it - Phone: 059 2058171.

10. Costs and allowances

Students wishing to take advantage of scholarships, accommodation in university residences, fee reductions and other benefits must apply online at www.er-go.it within the deadline set out in the Ergo (Azienda Regionale per il Diritto allo Studio - Regional Agency for the Right to Study) Announcement of Benefits, published indicatively at the beginning of July 2025 at <https://www.er-go.it/index.php?id=7262> and attach the documentation concerning the family economic situation. The documentation required by Ergo in the case of a foreign qualification is indicated on the page: <https://www.er-go.it/studenti-internazionali> For more information, please contact Ergo info@er-go.it

The application for determining the tuition fees, as well as the application for a scholarship, accommodation in university residences, hospitality services and other allowances, must be submitted **online from the website www.er-go.it** strictly by the deadlines set in the **Call for Benefit Applications**, even before the enrolment in the study programme. The Call for Benefit Applications will be published approximately in July 2025. Applicants are invited to check the various deadlines.

Tuition fees are paid in instalments; for more information and to check the deadlines set by UNIMORE and updates for the 2025-26 academic year, please visit <https://www.unimore.it/en/services/fees-and-benefits>.

11. Person in charge of the procedure

The office responsible is the Registrar's Office of the Marco Biagi Department of Economics (tel. 059/2056459; email segrstud.economia@unimore.it). The person in charge of the procedure is Ms Elda Toschi, reference officer at the Student Office of the "Marco Biagi" Department of Economics.

Appeals against the content of this provision may be lodged with the Administrative Court of the Emilia-Romagna Region or an extraordinary appeal to the President of the Republic within the time limits provided for by law. Any appeal shall be notified to this Administration exclusively by sending an e-mail to the following certified e-mail address: direzionelegale@pec.unimore.it.

12. Contacts

Student Office - For information on the call for applications and enrolment in the degree programme

Via Università, 41125 – 41121 Modena

The opening hours are available at the link <https://www.unimore.it/en/services/registrar-and-student-offices>
e-mail segrstud.economia@unimore.it

Teaching Office - For information on teaching

Via Berengario 51 – Modena- offices 23-25-31-33 west wing - at the "Marco Biagi" Department of Economics

e-mail: info.economia@unimore.it

For information on transfers trasferimenti.economia@unimore.it

Department website: www.economia.unimore.it

For computer issues related to the online enrolment procedure or retrieving access credentials to esse3 please write to webhelp@unimore.it

Assistance service opening hours: Monday to Thursday from 9 a.m. to 3 p.m. and on Fridays from 9 a.m. to 2 p.m.

Welcome Office for Disabled and Dyslexic Students

Tel. 059 2058311 - e-mail disabilita@unimore.it

For issues with the online application benefits

Contacts: <https://www.er-go.it/contatti>

Website for submitting the application for benefits www.er-go.it

Informastudenti - For study guidance

e-mail: informastudenti@unimore.it

For opening hours visit the website <https://www.unimore.it/en/services/registrar-and-student-offices/office-study-orientationinformastudenti>

The Student Office is closed from 11 to 16 August 2025

Modena, 14 March 2025

THE RECTOR

Carlo Adolfo Porro